



**ONGC Petro additions Limited**  
(A subsidiary of Oil and Natural Gas Corporation Limited)  
CIN: U23209GJ2006GOI060282  
Plant site: Plot #Z-1 & Z-83, C/o. Dahej SEZ Ltd., P.O. Dahej, Taluka Vagra,  
Dist. Bharuch – 392130, Gujarat, India. | Tel.: 02641-666000 | Fax.: 02641-666110

Ref: OPaL /BDA/MM//Naphtha Enquiry/Non-Indigenous/2026-27

Date: \_\_\_\_\_

**SUBJECT: EXPRESSION OF INTEREST FOR EMPANELEMENT OF BIDDERS FOR SALE OF NAPHTHA (IMPORTED)**

**INTRODUCTION**

ONGC Petro additions Ltd., (OPaL) having its registered Office at 4<sup>th</sup> Floor, 35 Nutan Bharat Co-operative Housing Society Ltd, R. C. Dutt Road, Alkapuri, Vadodara, India -390 007, has set up a green field Mega Petrochemical Complex in the PCPIR at Port City of Dahej, Gujarat, India.

OPaL has set up a grass root mega Petrochemical project at Dahej, Gujarat in PCPIR. The complex's main Dual Feed Cracker Unit has the capacity to produce 1100 KTPA Ethylene, 400 KTPA Propylene and the Associated Units consists of Pyrolysis Gasoline Hydrogenation Unit, Butadiene Extraction Unit and Benzene Extraction Unit. The Polymer plants of OPaL has 2X360 KTPA of LLDPE/HDPE Swing unit, 1X340 KTPA of Dedicated HDPE and 1x340 KTPA of PP.

**Naphtha is one of the main feeds for DFCU. To meet the requirement of Naphtha, OPaL intends to procure Naphtha with the Specification as per Appendix-1 to ANNEXURE II.**

**Naphtha shall be supplied via Sea route and shall be stored at tankages hired at GCPL port at Dahej.**

**CONNECTIVITY:**

<b>Marine Route</b>	OPaL has hired tankages at Gujarat Chemical Port Limited (GCPL) Dahej and has a dedicated pipeline from GCPL tankage till OPaL premises. GCPL port can handle MR vessels only.
<b>Pipeline</b>	Dedicated Pipeline from ONGC Hazira till OPaL premises
<b>Road transport</b>	Naphtha Gantry unloading facility is available at OPaL premises

**The current annual projection of Naphtha requirement is in the range of 700-1100 KTPA.**

Request to please furnish the details sought herein for supply of Naphtha to OPaL on term basis in the below requested format on or before the date of submission:

<b>Email ID for submission</b>	<a href="mailto:atul.Mehta@opalindia.in">atul.Mehta@opalindia.in</a> & <a href="mailto:dhvanil.shah@opalindia.in">dhvanil.shah@opalindia.in</a>
<b>Mode of submission</b>	Password protected
<b>Password submission</b>	Only to be submitted when OPaL sends separate email seeking password



- The form shall be stamped & signed on all pages by authorized signatory.
- The offer shall be furnished along with Power of Attorney in the name of authorized signatory.

<b>Annexure I</b>	Bidder General Information
<b>Annexure II</b>	Details of Naphtha Supply
<b>Annexure III</b>	Past Experience Details
<b>Annexure IV</b>	Criteria for Empanelment
<b>Annexure- V</b>	Pricing of Naphtha
<b>Appendix A</b>	OPaL Naphtha Specification
<b>Appendix B</b>	Declaration for Sanctioned Country
<b>Appendix C</b>	Undertaking
<b>Appendix D</b>	PROFORMA CERTIFICATE ON RELATIVES OF DIRECTORS / KEY MANAGERIAL PERSONNEL OF OPaL



**For MM Department  
ONGC Petro additions Limited**



**BIDDER GENERAL INFORMATION**

1	Company Legal Name	
2	Manufacturer/ Trader	
3	Website address (if any)	
4	Registered Office Address	
5	Operational office address	
6	Years of operation	
7	<b><u>Company Legal Registration Details</u></b>	
a)	Certificate of Incorporation / Registration No. (Document to be submitted)	
b)	<b>Company Identification Number (CIN)</b> or equivalent foreign company registration number (Document to be submitted)	
8	<b><u>Import-Export Authorization</u></b>	
a)	Importer Code / IEC / EIN / EORI (Document to be submitted)	
b)	Export License issued by competent authority in the exporter's country (Document to be submitted)	
c)	Customs Registration Certificate (Document to be submitted)	
d)	Chamber of Commerce Membership (Document to be submitted)	



9	<b><u>Tax &amp; Financial Compliance Documents</u></b>					
a)	Tax Registration Number / VAT / GST / EIN (Document to be submitted)					
b)	Turnover details	1) FY 2025-26: _____ 2) FY 2024-25: _____ 3) FY 2023-24: _____ 4) FY 2022-23: _____  Please submit a copy each of audited consolidate annual financial statement of bidder.				
10	Details of person, signing the bid.	1. Name with designation:  2. Name of Proprietor/Partners/Director /owner of company  3. Contact Email-  4. Contact Phone No. –  5. Signature specimen <table border="1" data-bbox="791 1115 1388 1281"> <tr> <td data-bbox="791 1115 1107 1196">Full Signature:</td> <td data-bbox="1107 1115 1388 1196"></td> </tr> <tr> <td data-bbox="791 1196 1107 1281">Short Signature, if any:</td> <td data-bbox="1107 1196 1388 1281"></td> </tr> </table>	Full Signature:		Short Signature, if any:	
Full Signature:						
Short Signature, if any:						
11	Bank Details	1) Beneficiary Name: 2) Bank Name: 3) Branch address: 4) Account No: 5) Type of account: 6) SWIFT Code: 7) IFSC Code (if INR transactions apply):  <b>Please submit bank mandate document for above account details.</b>				

Stamp & Signature of bidder

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## Details of Naphtha Supply

Sr. No.	Items	Details
1.	<b>Specifications</b>	
1.1	Confirmation to match OPaL Naphtha Specs as per Appendix-A.	(Yes/ No)
1.2	In case the spec doesn't match as OPaL, then may provide their specification sheet	

2.	<b>Bidder Naphtha Production capacity - (Manufacturers)</b>					[ Units in KT]
		Unit	Name of unit/ geographical area	Tankage capacity & location	Quantity Production per Annum	Specs as per OPaL (In case the specs vary same may be annexed)
2.1	Production Capacity per Annum (in KT)	Unit-1				
		Unit- 2				
		Unit- 3				

3.	<b>Naphtha Trading Capacity – (For Traders)</b>					[ Units in KT]
		Unit	Name of Unit from which Naphtha is sourced (With Geographical Location)	Traders Tankage Location & Capacity	Incoterm on which they offer	Quantity per Annum which is traded
3.1	Traded Volumes per Annum (in KT)	Unit-1				
		Unit- 2				
		Unit-3				



4. Quantity which can be offered to OPaL								
4.1	Unit/Source(s) from which Naphtha can be offered to OPaL (Mention place of Unit Name with Load Port /Storage Tank Location)							
4.2	Name of Unit	Load Port / Storage Tank Location	Qty/ month which can be offered to OPaL (KT)	Schedule for offering one vessel	Minimum no. of Days needed for prior notice for dispatch of Naphtha	Incoterm	Means of Dispatch	Transit Time from Source of Supply till GCPL Port, Dahej-Gujarat (India)
4.3	OPaL would prefer to have transaction on DAP basis. Do you have your own chartering vessels which can be assigned for OPaL for Naphtha Supply through marine route?							
4.4	Confirmation to Supply Naphtha in MR (Medium Range) Vessel (30-36 KT)							
4.5	Term of Agreement which can be offered to OPaL (Min- Max)							
4.6	Details (if any) tankage capacity is booked in India (If yes, mention location & capacities hired)							

Stamp & Signature of bidder

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## Past Experience Details- (For Manufacturers)

## A. Sale details for Naphtha

Table - 1

Sell Details for Naphtha Concluded in Last Two Years			
Last 0-12 month*		Last 13-24 Months*	
Quantity (KT)	Value in INR	Quantity (KT)	Value in INR

Table - 2

Sr. No.	Name and Details of End users	Supply Period		Qty of Naphtha sold (KT)	Value of Contract (Currency - __)	Remarks, If any
		From	To			

To ascertain the transactions concluded as mentioned above, applicants to submit copy of Purchase order / Supply order / Commercial invoice / Bill of Lading / Rail Receipt or any other document and proof of its execution (where proof of execution may include any one of execution certificate issued from purchaser / invoice along with proof of its payment / Vessel discharge document etc.) clearly having the reference No. of PO qty. executed and actual date of execution. Any other documentary evidence that can substantiate the satisfactory execution of each the contracts cited may also be submitted.

For interested vendors who are submitting purchase orders, Supply order / Commercial invoice or any other document for purpose of past experience in a currency other than INR, the value of transaction will be converted into Indian Rupees at the Bill selling rates of State Bank of India as on the date of submission of Form.

**\*For reference, Duration here means a total period of 24 months; each duration of 12 months period considered from ending last day of month previous to the one in which applications are submitted.**

For instance, if the application is being submitted in February 2024, then the duration for submission of past experience details shall be considered for i) Feb'23 to Jan'24 & ii) Feb'22 to Jan'23.



## Past Experience Details- (For Traders)

### B. Traded details for Naphtha

**Table - 1**

Trade Details for Naphtha Concluded in Last Two Years			
Last 0-12 month*		Last 13-24 Months*	
Quantity (KT)	Value in INR	Quantity (KT)	Value in INR

**Table - 2**

Sr. No.	Name and Details of End users	Supply Period		Qty of Naphtha sold (KT)	Value of Contract (Currency - __)	Remarks, If any
		From	To			

To ascertain the transactions concluded as mentioned above, applicants to submit copy of Purchase order / Supply order / Commercial invoice / Bill of Lading / Rail Receipt or any other document and proof of its execution (where proof of execution may include any one of execution certificate issued from purchaser / invoice along with proof of its payment / Vessel discharge document etc.) clearly having the reference No. of PO qty. executed and actual date of execution. Any other documentary evidence that can substantiate the satisfactory execution of each the contracts cited may also be submitted.

For interested vendors who are submitting purchase orders, Supply order / Commercial invoice or any other document for purpose of past experience in a currency other than INR, the value of transaction will be converted into Indian Rupees at the Bill selling rates of State Bank of India as on the date of submission of Form.

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For instance, if the application is being submitted in February 2024, then the duration for submission of past experien details shall be considered for i) Feb'23 to Jan'24 & ii) Feb'22 to Jan'23.



### Criteria for Empanelment

#### A. Experience Criteria on basis of Sale of Naphtha:

The documentary proofs submitted should ascertain supply/trade of at least **70 KT** Naphtha in each year for last two years as per the duration mentioned at Annexure III - A or B (as applicable).

#### B. Direct Empanelment (in case registered with other Indian oil PSUs):

OPaL may consider direct empanelment of vendors who are already registered / enlisted with ONGC, OMPL& MRPL. Moreover, vendors registered with other oil PSU's (such as IOCL, BPCL, GAIL, BCPL, HPCL, CPCL etc.) shall also be considered for direct empanelment subject to submission of valid documents of registration with these Oil PSU's.

However, period of empanelment with OPaL shall be only for the duration for which the vendor is empaneled with any of the Oil PSUs.

#### C. FINANCIAL CRITERION

##### I. Net worth: Positive.

##### II. Turnover: INR 115 Cr

- a) For the purpose of ascertaining parameter of Turnover of the bidder, Average turnover of the bidder for the previous two financial years shall be considered. Average turnover of the bidder for the last two financial years shall be calculated by dividing the turnover of last two (2) years by two (2), irrespective of the fact that quoted turnover for one particular year is for a period of less than 12 or complete 12 months.
- b) For ascertaining the net worth of the bidder, the audited Standalone financial statement for the immediate previous financial year shall be considered only.
- c) Net worth means Share Capital (+) Reserve created out of Profits and Security Premium account (excluding revaluation reserve) (-) Deferred Expenditure/Miscellaneous Expenditure to the extent not written off and Carried forward losses (-) Reserve created out of write back of depreciation and amalgamation.
- d) **The interested vendors will provide a copy each of audited standalone financial statement of previous two financial years for ascertaining their turnover and net worth. The date (i.e. the financial period closing date) of the immediate previous year's audited standalone financial statement should not be older than eighteen (18) months from the bid closing/ un-priced bid opening date.**
- e) For interested vendors who are submitting audited annual financial results in a currency other than INR, financial statements value will be converted into Indian Rupees at the Bill selling rates of State Bank of India as on the date of submission of Form.
- f) For foreign bidders, financial turnover may be considered of the previous financial year as per respective company's financial statement.
- g) The Bidder shall submit its audited Standalone Financial Statement duly audited by Statutory Auditor.
- h) In case Statutory audit is not required by law Standalone Financial Statement should be audited by practicing Chartered Accountant.
- i) A certificate from the Statutory Auditor in respect of "Positive Net Worth" on the basis of Audited financial statement, calculated as per definition of Net worth provided in the tender document, is to be provided by the bidder



## Pricing of Naphtha

<b>Pricing formula preferred</b>  (Describe the Indexes which shall be used)	<b>Formula</b>		
	Base Index		
	Premium	XXXXXXXXXX	
	Another component		
Eg. – Base Price can be MOPAG (Platts/ Argus) <b>Premium</b> – Fixed component or Published premium			
<b>Other charges applicable (Pls provide complete break up), if applicable</b>	<b>Sl. No.</b>	<b>Description</b>	<b>Charges</b>
	i.		
	ii.		
	iii.		
	iv.		
	v.		
	vi.		
<b>Currency</b>			
<b>Payment Term</b>			
<p><i>*For INCOTERM on DAP- Duty and taxes related to cargo at Disport shall be in OPaL's account. In DAP term, risk will transfer at Disport ship manifold. Although title will transfer at EEZ water in sea, if there is quality or quantity issue at Disport, OPaL will have right to reject cargo part or full at its sole discretion. Upon cargo rejection, OPaL will not be liable for payment. Insurance shall be in Supplier scope till Disport.</i></p>			

**Note:** -OPaL reserves right to register a vendor for product entirely at its sole discretion.

- If the interested vendor needs to furnish further details other than sought above, same may be provided.
- All the data/information received in this regard shall be treated in strict confidence and shall be used only for our internal purposes. Submission of data/information shall, in no way imply, that the Seller is qualified, and / or will not bind OPaL to undertake any contract/Agreement for supply of Naphtha. If the interested vendor needs to furnish further details other than sought above, same may be provided.
- Based on the responses and its feasibility, OPaL may enter into Term agreement with bidder
- OPaL reserves the right to cancel or annul the RFP or part thereof, without assigning any reason whatsoever.
- You are requested to submit the above proposals duly filled in and signed by authorized signatory.

Signature & Stamp of interested vendor



Naphtha Specification-OPaL

Sl. No.	Property	Test Method	Unit	Specification
1.	Paraffins	ASTM-D-5134/IP-382	(v/v) %	64 (min)
2.	Olefins	ASTM-D-5134 /IP-382	(v/v) %	5 (max)
3.	Naphthenes	ASTM-D-5134 / IP-382	(v/v) %	To report
4.	Aromatics	ASTM-D-5134/IP-382	(v/v) %	12 (Max)
5.	Arsen, Arsenic	ICP/AAS	Wt-ppb	10 (Max)
6.	Lead	ICP/AAS	Wt-ppb	10 (Max)
7.	Mercury	ICP/AAS	v-ppb	10 (max)
8.	Chlorides	ASTM D4929	Wt-ppm	<1
9.	Total Oxygenates	ASTM D -7423	Wt-ppm	100 (Max)
10.	Sulphur	ASTM- D 5453	Wt-ppm	300 (Max)
11.	Distillation (IBP)	ASTM- D -86/ IP-123	° C	28 (Min)
	FBP	ASTM – D- 86	° C	200 (Max)
12.	RVP at 100 ° F	ASTM-D-323/ IP-69	PSI	13 (Max)
13.	Colour	ASTM-D- 156	Saybolt	To report
14.	Density at 15.56 °C	ASTM-D -4052	gm/cc	To report
15.	CS2	ASTM-D 5623	Wt ppm	10 (Max)

**Note:** Heavy Metal specification includes Nickel (Ni), Chromium (Cr), Iron (Fe) and Vanadium (Va). The max limit of heavy metals (in total) is up to 50 wt-ppb. Alkali metal content is up to 50 wt-ppb max



**DECLARATION FOR SANCTIONED COUNTRY**  
**(\*To be submitted on Company Letterhead)**

I/ WE hereby confirm that the NO PART OF THE TRANSACTION INCLUDING SHIPMENT/ TRANSHIPMENT IS DIRECTLY OR INDIRECTLY CONNECTED TO AND/OR INVOLVED FROM ANY PLACE WHICH FALLS UNDER SANCTION, PROHIBITION OR RESTRICTION UNDER UNITED NATIONS RESOLUTIONS OR THE TRADE OR ECONOMIC SANCTIONS, LAWS OR REGULATIONS OF THE EUROPEAN UNION, UNITED KINGDOM, UNITED STATES OF AMERICA OR SWITZERLAND.

The List of countries prohibited are: [Sanctions List Search \(treas.gov\)](https://sanctionssearch.ofac.treas.gov/)  
<https://sanctionssearch.ofac.treas.gov/>

Name of signatory:

Designation:

Signature:

Company Stamp



(ON COMPANY'S LETTER HEAD)

Date:

To,  
ONGC Petro additions Limited  
Plot No. Z/1 & Z/83, SEZ-I,  
Dahej-392130,  
Ta: Vagra, Bharuch,  
State: Gujarat, India

**SUBJECT: UNDERTAKING**

Respected Sir,

We (**Name of the Organization**) \_\_\_\_\_, hereby confirm and acknowledge that we have not been blacklisted/banned/barred for participation in Tender by Government of India or by any Government Undertaking in India for supply of Naphtha or Petroleum products.

Sincerely yours,

Name of signatory:

Designation:

Signature: .....

Company:



**PROFORMA CERTIFICATE ON RELATIVES OF DIRECTORS / KEY MANAGERIAL PERSONNEL OF OPaL**

For the purpose of Section 184/188 of the Companies Act, 2013, we certify that to the best of my/our knowledge:

- i. I am not a relative of any Director or key managerial personnel of OPaL;
- ii. We are not a firm in which a Director, manager of OPaL, or his relative is a partner;
- iii. We are not a private company in which a Director or manager of OPaL or his relative is a Member or Director;
- iv. We are not a public company in which a Director or manager of OPaL is a Director and holds along with his relatives more than 2 % of the paid-up share capital of OPaL;
- v. We are not a company which is a holding company, subsidiary company or an associate company of companies covered in clause (iii) and (iv) above.
- vi. We are not a subsidiary company of a holding company to which companies covered in clause (iii) and (iv) above is also a subsidiary company.

\_\_\_\_\_  
Signature of the Bidder

Name\_\_\_\_\_

Seal of the Firm

Place.....

Date.....

